

**LETTER HEAD OF COMPANY**



To,

Date:

\_\_\_\_\_

Mr. \_\_\_\_\_

M/s \_\_\_\_\_.

Chartered Accountants

Add: \_\_\_\_\_

**Sub: Proposal for appointment/re-appointed as Statutory Auditors of the Company.**

Dear Sir,

The company is planning to hold Annual General Meeting on \_\_\_\_\_ and in accordance with provisions of Section 139 of Companies Act, 2013, we need your consent and certificate under section 141 of Companies Act, 2013 for your appointment/re-appointment as Statutory Auditor of Company.

Thanking you

Yours faithfully

For And on Behalf Of  
**Name of Company**

**(Name of Director)**

Designation

DIN: \_\_\_\_\_

Add: \_\_\_\_\_